



3320 Clays Mill Road, #108, Lexington, KY 40503 859-296-4663  
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## Information Update Sheet (2019) Waller Place

Unit # \_\_\_\_\_ Has your Contact Information Changed? Yes \_\_\_ No \_\_\_

Owners Name: \_\_\_\_\_ Spouse \_\_\_\_\_

Owners Mailing Address \_\_\_\_\_

Owners Contact Phone Numbers:

Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work \_\_\_\_\_

Place of employment \_\_\_\_\_

Email Address: \_\_\_\_\_

Vehicle Make/Model/Year: \_\_\_\_\_ License Plate \_\_\_\_\_

Vehicle Make/Model/Year: \_\_\_\_\_ License Plate \_\_\_\_\_

How do you prefer to be contacted? ( )Phone ( )Email ( )Text

**Is your condo currently leased or occupied by someone other than yourself?**

( )Yes ( )No If Yes, please provide the information below:

**(Include copy of Lease agreement and Renters Insurance Certification)**

Occupant(s) Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle Make/Model/Year: \_\_\_\_\_ License Plate \_\_\_\_\_

Occupant(s) Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle Make/Model/Year: \_\_\_\_\_ License Plate \_\_\_\_\_

Occupant(s) Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle Make/Model/Year: \_\_\_\_\_ License Plate \_\_\_\_\_

### **Mandatory:**

Have you provided an updated key to management?

( )Yes ( )No If no, please provide a key to management with the return of this form. In addition, please attach a copy of your Home Owners insurance.

Access keys are to be used only in the event of an emergency or at your request.